

Minutes for Northfield's Recreation Board
Monday, October 23, 2006
6:00 p.m. Northfield Municipal Offices

- 1) Call meeting to order at 6:10 p.m. Attending Linda Hall, Frank Hall, Dan DiLena, Lisa DiLena, Shannon Palone, (Sally Davidson ill, Lori Bussiere away)
- 2) Approval of minutes from October 5, 2006 meeting to be done at next meeting.
- 3) Public participation- Shannon Palone present to explain pool budget and workings.....

*Hiring Process- Pool Manager

Job opening posted in March
Interviewed and hired by April
Start June 1st- Shannon's comment was that this is not soon enough
Life Guards
Job openings posted (Northfield School, Nfld News) May
Application deadline May 15th
Hired by June 1st

* Wages- Pool Director

Salary- as of when the pool opens, hourly pay for opening pool before regular summer season, Shannon commented that there is usually not enough money to pay her for the opening process, use to be on a pay scale, not any more. Use to be paid \$8000.00 for a summer and \$20.00 hourly for opening process; raises were given yearly due to her increase of qualification, \$1.00 to \$1.50 increase yearly. Shannon felt there should be a pay scale, plus additions for qualifications and years of service/experience.

Life Guards

1st year minimum wage
\$.25 yearly raise for returning
\$.50 yearly raise for WSI

Maintenance Person

\$11.00 hourly, part-time only (mows, weed whacks, picks up park)

*Opening Process (week before pool opens)

Tables and chairs cleaned and placed out
Lap lines put up
Divider ropes placed
Bath House cleaned
Inventory done

-Shannon stated that she sets aside \$2000.00 from year before to pay for the life guards hourly wages for this time.

***Pool Hours**

9:00 to 11:45 swimming lessons (Monday – Thursday)

7:00 to 12:00 pool vacuuming (Friday)

12:30 to 5:00 regular swim

5:00 to 7:00 family swim

***Swimming Lessons**

4 sessions = 8 weeks of lessons

Taught by Shannon and any other WSI, must be WSI certified

1 life guard on duty during lessons (senior or junior)

***Life Guards**

3 life guards on duty at all times. Red Cross requires 1 life guard for every 20 people in the pool. Shannon stated that it depends on where the swimmers are if more life guards are needed. Always 1 senior life guard paired with 1 junior life guard. (Did anyone get a definition of senior and junior life guard?) 2 to 3 senior life guards are given a maximum of 35- 40 hours, rest of senior life guards are given 25- 30 hours. Junior life guards 20- 25 hours. Life guard at age 15, WSI (eligible) at 16. Shannon teaches 2 classes for certification at Norwich. (Uncertain if these were basic or WSI?) Shannon does it for cost of books only for Northfield students.

Pool side schedule-

Start in Bath house – 15 minutes

Chair 1- 15 minutes

Chair 2- 15 minutes

Chair 3- 15 minutes

Break – 15 minutes

4-6 life guards scheduled everyday. Responsible to clean bath house, pick up pool area and go down to park and pick up there too.

Bad weather- 3 guards must stay if pool is to stay open.

***Inventory**

Shannon has a complete list. Items from prior years missing.....table umbrellas, chair umbrellas, fins and mask, ash holder and scoop, kick boards, etc. It was discussed that an inventory list should be done at opening of the pool and then at closing with no pay checks being handed out until all items accounted for. This should apply to both guards and director.

***Closing Process**

Last week – start breaking down slowly...chairs, tables, swimming gear.

Lap lines come down on Friday.

Saturday done by 5:00.

Sunday if needed.

Books closed on Monday.

*Concessions- (popcorn machine thought to be at H.S.)

Previous years it was run by an individual person from the pool. Done by going to select board for approval.

Now run by pool personnel to benefit pool improvements. \$50.00 out of Shannon's own pocket for the purchase of snacks from COSTCO. Repaid herself, then all \$ went into a savings account at the Northfield Savings Bank with another Rec. Board members name on it. All receipts kept for proof. This year's funds were partially used to pay off Coke bill from last summer. There seemed to be some question as to the deposit amounts for this summer and where they were placed. Shannon said her and Laurie had it all placed in the donation fund. Shannon to speak with Laurie as well as Rec. Board member to clarify this matter.

*Problem Areas Identified-

Funding- can't keep senior guards

Equipment- many items need replacing due to lose or worn out

- table umbrellas

- chair umbrellas (life guard chairs)

- Picnic tables- very wobbly

- life guard chairs-repaired to best of ability every year

- Life jackets- seams ripping, molded, very old (these are used during lessons to show how to properly use one)

- buoys

- lane lines

- 2 diving boards

*Immediate Needs-

Basketball nets

2 diving boards- unsafe

At least 12 life jackets- 3 purchased with hotdog fund raiser \$25.00 each, by the time they had fund raised enough money they could not locate any to purchase. Dick's in Burlington found to have the best prices. Money placed in donation account for future purchase of life jackets.

*Security- robbed every year. Previous year's money placed in a locked fridge. Fridge gone, so money was just being hidden in pool house. This summer '06, \$30.00 was stolen during B&E. Shannon contributed the entry to door problems which she had requested to be fixed. The door has since been fixed.

*Rental of site-

\$50.00 for 2 hours

1 hour of time after closing only

Guards paid thru town

10 to 12 parties a year

*Ideas-

Movie night
Lighting for evening activities
Swim dance

Last comment from Shannon is that there is going to be a life guard shortage this summer.
Shannon left at 7:30 p.m.

6) (Off agenda) no new info to report on Charity and Boundless playgrounds.
(Sec. note- first draft will be available by the end of this week)

7) A. Frank handed out info on grant update- requested that everyone read thru it for next meeting so we can discuss it at that time.

B. Rink Committee- question was, will the Rec. Board sanction this project to go forward to the Select Board....

Open discussion.....no water and sewer bills in the Falls. Could the Rec. Board support this with an in-kind donation of covering water/sewer bill? We need to take ownership. Motion made to support the Rink Committee and to proceed forward by presenting to Select board, to be done by Paul with Rec. Board representation. 1st by Frank, 2nd by Linda, vote passed 3-0-1 (Lisa did not vote due to conflict of interest).

Dan to contact Paul to proceed. Sally to get on agenda for next Select Board meeting.

8) Next meeting will be Monday October 30, 2006 at 6:00. Municipal building if available, otherwise Barry Chouinards. Budget discussion and finish agenda if time.

9) Adjournment at 7:49 p.m. (19 minutes later than Dan promised us). Motion made by Linda, 2nd by Frank